

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013245	Sell	RFx	1
Event Round	Version		
1	2		
Event Name			
32101-13245 Supplemental Furniture Moving/Disposal			
Start Time	Finish Time		
04/11/2024 15:00:00 CDT	05/24/2024 15:00:00 CDT		

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States
Contact: Karen Grundy Conway
Phone: 615/507-6211
Email: karen.conway@tn.gov

Event Description

*****UPDATE 5/15/2024*****

Responses to Written Questions & Comments and clarifying statement for solicitation posted, please see attachment labeled:
QC_ITB 32101-13245 Supplemental Furniture

The purpose of this Invitation to Bid Event is to establish a three (3) year contract with two (2) options for renewal for supplemental furniture moving, storage, and disposal services for State owned and rented facilities. These locations will require furniture items to be torn down, taken to surplus, disposed of, or reinstalled on occasion.

PRE-RESPONSE CONFERENCE:

Wednesday, April 24, 2024, at 10:00 a.m. CT
Microsoft Teams Meeting information can be found in Terms and Conditions.

WRITTEN QUESTIONS & COMMENTS DEADLINE:

Friday, May 3, 2024, by 2:00 p.m. CT
Email to Karen.Conway@tn.gov

Please read all Specifications and Terms & Conditions that are attached.

Procurement Contact:
Karen Conway
(615) 507-6211
Karen.Conway@tn.gov

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

If the Review and bid on this event link included in the e-mail notification does not work, please go to <http://www.edison.tn.gov/> and click the link to the Supplier Portal Home Page. Log in with your vendor ID and password in order to search bid opportunities.

NOTE: Internet Explorer and Firefox are the recommended browsers to access the Supplier Portal and bid on events. Google Chrome is not supported and should not be used. Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Supplier Portal link: <http://www.edison.tn.gov> (Maintain supplier information)

Central Procurement Office Website: <https://www.tn.gov/generalservices/procurement>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013245	Sell	RFx	2
Event Round	Version		
1	2		
Event Name			
32101-13245 Supplemental Furniture Moving/Disposal			
Start Time		Finish Time	
04/11/2024 15:00:00 CDT		05/24/2024 15:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Karen Grundy Conway
Phone: 615/507-6211
Email: karen.conway@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
----------	-----	------	-------	----------

General Questions

Question	UOM	Best	Worst	Response
----------	-----	------	-------	----------

Please list the following information:

- List the Contract Administrator's Name
- List the Contract Administrator's Address
- List the Contract Administrator's Phone Number
- List the Respondent's Toll Free Phone Number
- List the Contract Administrator's Pager or Cell Number
- List the Contract Administrator's Email Address
- List the Respondent's Website

Required: Yes Mandatory ResponseNo

Response Comments

Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory ResponseNo

Response Comments

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved. Confirm below that you have completed this attached form by choosing, "Yes."

Required: Yes Mandatory ResponseNo

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013245	Sell	RFx	3
Event Round	Version		
1	2		
Event Name			
32101-13245 Supplemental Furniture Moving/Disposal			
Start Time		Finish Time	
04/11/2024 15:00:00 CDT		05/24/2024 15:00:00 CDT	

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
 312 ROSA L PARKS AVE
 3rd Floor
 NASHVILLE TN 37243
 United States

Contact: Karen Grundy Conway
Phone: 615/507-6211
Email: karen.conway@tn.gov

Question	UOM	Best	Worst	Response
----------	-----	------	-------	----------

The Respondent affirms the following statement, as required by the Iran Divestment Act Tenn. Code Ann. § 12-12-111: "By submission of this response, each Respondent and each person signing on behalf of any Respondent certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Respondent is not on the list created pursuant to Tenn. Code Ann. § 12-12-106." For reference purposes, the list is currently available online at:
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-public-information-library.html>

Required: Yes Mandatory ResponseNo

Response Comments

Please answer yes or no to the following. If YES, describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

Required: Yes Mandatory ResponseNo

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013245	Sell	RFx	4
Event Round	Version		
1	2		
Event Name			
32101-13245 Supplemental Furniture Moving/Disposal			
Start Time		Finish Time	
04/11/2024 15:00:00 CDT		05/24/2024 15:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Karen Grundy Conway
Phone: 615/507-6211
Email: karen.conway@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Question	UOM	Best	Worst	Response
----------	-----	------	-------	----------

The respondent shall indicate whether or not they plan to sub-contract:

No: The respondent does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s):

Attach list of additional subcontractors to the bid, including the following for each subcontractor.

- List the Sub-Contractor's Name
- List the Sub-Contractor's Address
- List the Sub-Contractor's Contact Person
- List the Sub-Contractor's Phone Number

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Required: Yes Mandatory Response:Yes

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013245	Sell	RFx	5
Event Round	Version		
1	2		
Event Name			
32101-13245 Supplemental Furniture Moving/Disposal			
Start Time	Finish Time		
04/11/2024 15:00:00 CDT	05/24/2024 15:00:00 CDT		

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Karen Grundy Conway
Phone: 615/507-6211
Email: karen.conway@tn.gov

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013245	Sell	RFx	6
Event Round	Version		
1	2		
Event Name			
32101-13245 Supplemental Furniture Moving/Disposal			
Start Time		Finish Time	
04/11/2024 15:00:00 CDT		05/24/2024 15:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Karen Grundy Conway
Phone: 615/507-6211
Email: karen.conway@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** **Line Qty:** 48000 **UOM:** Hour **Bid Qty:**
Required: Yes **Reserve Price:** No

Description: Labor

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Line: 2 **Item ID:** **Line Qty:** 720 **UOM:** Each **Bid Qty:**
Required: Yes **Reserve Price:** No

Description: Trip Charge Region 1

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Line: 3 **Item ID:** **Line Qty:** 720 **UOM:** Each **Bid Qty:**
Required: Yes **Reserve Price:** No

Description: Trip Charge Region 2

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013245	Sell	RFx	7
Event Round	Version		
1	2		
Event Name			
32101-13245 Supplemental Furniture Moving/Disposal			
Start Time		Finish Time	
04/11/2024 15:00:00 CDT		05/24/2024 15:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Karen Grundy Conway
Phone: 615/507-6211
Email: karen.conway@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line: 4 **Item ID:** **Line Qty:** 1200 **UOM:** Each **Bid Qty:**
Required: Yes **Reserve Price:** No

Description: Trip Charge Region 3

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Line: 5 **Item ID:** **Line Qty:** 240 **UOM:** Each **Bid Qty:**
Required: Yes **Reserve Price:** No

Description: Trip Charge Region 4

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Line: 6 **Item ID:** **Line Qty:** 700 **UOM:** Day **Bid Qty:**
Required: Yes **Reserve Price:** No

Description: Storage Charge

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013245	Sell	RFx	8
Event Round	Version		
1	2		
Event Name			
32101-13245 Supplemental Furniture Moving/Disposal			
Start Time	Finish Time		
04/11/2024 15:00:00 CDT	05/24/2024 15:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Karen Grundy Conway
Phone: 615/507-6211
Email: karen.conway@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line: 7 **Item ID:** **Line Qty:** 720 **UOM:** Each **Bid Qty:**

Required: Yes **Reserve Price:** No

Description: Disposal Fee

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013245	Sell	RFx	9
Event Round	Version		
1	2		
Event Name			
32101-13245 Supplemental Furniture Moving/Disposal			
Start Time	Finish Time		
04/11/2024 15:00:00 CDT	05/24/2024 15:00:00 CDT		

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Karen Grundy Conway
Phone: 615/507-6211
Email: karen.conway@tn.gov

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013245	Sell	RFx	10
Event Round	Version		
1	2		
Event Name			
32101-13245 Supplemental Furniture Moving/Disposal			
Start Time	Finish Time		
04/11/2024 15:00:00 CDT	05/24/2024 15:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Karen Grundy Conway
Phone: 615/507-6211
Email: karen.conway@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** **Line Qty:** 48000 **UOM:** Hour
Description: Labor

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0 **Item Height:** 0
Item Width: 0 **Dimension UOM:**
Item Volume: 0 **Volume UOM:**
Item Weight: 0 **Weight UOM:**
Item Size: **Item Color:**

Shipping Information

Schedule: 1 **Ship To:** WILLIAM R SNODGRASS-TN TOWER
Quantity: 48000 312 ROSA L PARKS AVE
Due Date: 03/11/2024 NASHVILLE TN 37243
Freight Terms: United States
Ship Via: Best Option Available

Line: 2 **Item ID:** **Line Qty:** 720 **UOM:** Each
Description: Trip Charge Region 1

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0 **Item Height:** 0
Item Width: 0 **Dimension UOM:**
Item Volume: 0 **Volume UOM:**
Item Weight: 0 **Weight UOM:**
Item Size: **Item Color:**

Shipping Information

Schedule: 1 **Ship To:** WILLIAM R SNODGRASS-TN TOWER
Quantity: 720 312 ROSA L PARKS AVE
Due Date: 03/11/2024 NASHVILLE TN 37243
Freight Terms: United States
Ship Via: Best Option Available

Line: 3 **Item ID:** **Line Qty:** 720 **UOM:** Each
Description: Trip Charge Region 2

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013245	Sell	RFx	11
Event Round	Version		
1	2		
Event Name			
32101-13245 Supplemental Furniture Moving/Disposal			
Start Time		Finish Time	
04/11/2024 15:00:00 CDT		05/24/2024 15:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Karen Grundy Conway
Phone: 615/507-6211
Email: karen.conway@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 720
Due Date: 03/11/2024
Freight Terms:
Ship Via: Best Option Available

Ship To: WILLIAM R SNODGRASS-TN TOWER
312 ROSA L PARKS AVE
NASHVILLE TN 37243
United States

Line: 4 **Item ID:** **Line Qty:** 1200 **UOM:** Each
Description: Trip Charge Region 3

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 1200
Due Date: 03/11/2024
Freight Terms:
Ship Via: Best Option Available

Ship To: WILLIAM R SNODGRASS-TN TOWER
312 ROSA L PARKS AVE
NASHVILLE TN 37243
United States

Line: 5 **Item ID:** **Line Qty:** 240 **UOM:** Each
Description: Trip Charge Region 4

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013245	Sell	RFx	12
Event Round	Version		
1	2		
Event Name			
32101-13245 Supplemental Furniture Moving/Disposal			
Start Time		Finish Time	
04/11/2024 15:00:00 CDT		05/24/2024 15:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Karen Grundy Conway
Phone: 615/507-6211
Email: karen.conway@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Shipping Information

Schedule: 1
Quantity: 240
Due Date: 03/11/2024
Freight Terms:
Ship Via: Best Option Available

Ship To: WILLIAM R SNODGRASS-TN TOWER
312 ROSA L PARKS AVE
NASHVILLE TN 37243
United States

Line: 6 **Item ID:** **Line Qty:** 700 **UOM:** Day
Description: Storage Charge

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 700
Due Date: 03/11/2024
Freight Terms:
Ship Via: Best Option Available

Ship To: WILLIAM R SNODGRASS-TN TOWER
312 ROSA L PARKS AVE
NASHVILLE TN 37243
United States

Line: 7 **Item ID:** **Line Qty:** 720 **UOM:** Each
Description: Disposal Fee

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 720
Due Date: 03/11/2024
Freight Terms:
Ship Via: Best Option Available

Ship To: WILLIAM R SNODGRASS-TN TOWER
312 ROSA L PARKS AVE
NASHVILLE TN 37243
United States

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000013245	Sell	RFx	13
Event Round	Version		
1	2		
Event Name			
32101-13245 Supplemental Furniture Moving/Disposal			
Start Time	Finish Time		
04/11/2024 15:00:00 CDT	05/24/2024 15:00:00 CDT		

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Karen Grundy Conway
Phone: 615/507-6211
Email: karen.conway@tn.gov

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243

3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016