

<b>Tennessee Opioid Abatement Council Emergency Meeting</b>		
Date	March 9 <sup>th</sup> , 2023	
Time	10:00 a.m.-11:00 a.m. CST	
Location	Microsoft Teams	
<p><b>Council Members Present via Microsoft Teams:</b> Stephen Loyd, Mike Flynn, Clay Jackson, Thomas Farmer, Brian Buuck, Casey Cox, Wayne Wykoff, Shayne Sexton, Ken Moore, Lisa Tipton, Stephanie Vanterpool, Armando Fontes</p> <p><b>Guests:</b> Peter J. Phillips, Jill Rathbun, Michael Flynn, Debora Sanford, Heath Loyd, Leah May Dennen, Beth Lentchner, Jamie McAfee,</p> <p><b>Staff:</b> Mary Shelton, Ella Reding, Elizabeth Rickman-Vaden, Sam Boukli, Michael Leftwich</p>		
<b>Presenter</b>	<b>Topic</b>	<b>Discussion</b>
S. Loyd M. Shelton	<b>Introduction &amp; Roll Call</b>	The meeting was called to order by S. Loyd. M. Shelton conducted roll call for attendance of members.
	<b>Emergency Meeting Necessity</b>	<p>Though it was explicitly stated during the meeting, the intent of convening the OAC for an emergency was conveyed via discussion. The OAC was called to discuss and possibly vote on approving a web-based platform which will allow for the community grants applications to open by July 5, 2023.</p> <p>The Opioid Abatement Council has voiced that it is important to open the applications by July 5, 2023 in order that agencies who treat Tennesseans with opioid use disorder may receive funding in a timely manner.</p>
S. Loyd	<b>Defining Council Quorum</b>	<p>S. Loyd noted that the Council will need to define a quorum at the next meeting and requested for it to be added to the next agenda.</p> <p>C. Jackson noted that Robert’s Rule of Order does address this in Article 11 Section 64. It defines a quorum as the attendees of a meeting.</p> <p>The Council does have the authority to set a minimum number for a quorum, but it is not required.</p>
M. Shelton	<b>Agenda Topics</b>	M. Shelton read the agenda topics for this meeting which were as follows:

		<ul style="list-style-type: none"> <li>• Review and discussion of the SmartSimple platform</li> <li>• Standards Committee</li> <li>• Brief update on recovery housing</li> </ul>
S. Loyd	<b>SmartSimple Platform</b>	<p>STS states that the cost will be \$30.00 per application. So, with each application the OAC receives for the community grants, the charge is \$30.00.</p> <p>TDMHSAS is considering whether to charge the Opioid Abatement Council for this, as it might be more efficient and cost-effective for TDMHSAS to absorb the cost.</p> <p>S. Loyd mentioned that after speaking with several of the members they feel that the functions that are needed at this time from SmartSimple is the ability for applications to be uploaded and scored.</p> <p>S. Loyd mentioned that the Council would like for other platforms to be presented in the future.</p> <p>S. Loyd requested for a motion to be made for the purpose of using SmartSimple as an application platform only.</p> <p>Applications would be placed on the Tennessee Opioid Abatement Council website on May 1<sup>st</sup> and Council would begin accepting applications by the July 5<sup>th</sup> timeline.</p> <p>S. Vanterpool posed the following questions:</p> <ul style="list-style-type: none"> <li>• Could the application fee be transferred to applicants to remove any incomplete applications?</li> <li>• Does the state own grantees data once it is received?</li> <li>• Is there a backup system in place to ensure that data is protected, and Council does not lose access to the information?</li> <li>• Do we know for sure that the SmartSimple platform allows for scoring or collecting information needed by the Council?</li> </ul>

		<p>S. Vanterpool raised concerns and felt that more information about the scoring platform is needed from SmartSimple.</p> <p>S. Boukli advised that he has not seen anything in the statute that would prohibit the Council from charging a fee to grantees.</p> <p>C. Jackson concurred with S. Vanterpool and requested confirmation on the protection and access of data by the Council prior to moving forward.</p> <p>L. Tipton mentioned that the perimeters around the application should be defined such as Council needing to know if the public will have access to application data once they are submitted.</p> <p>K. Moore added if the SmartSimple platform did not meet the expectations of the Council what provisions were in the contract.</p> <p>A. Fontes agreed that questions need to be answered on the privacy of the platform and ownership of data prior to a decision being made.</p> <p>M. Shelton notified the Council that if there is not a vote to move forward in this meeting with SmartSimple and STS, she would have to pause any work from this point.</p> <p>C. Jackson stated that there was not enough information to vote at this council meeting.</p> <p>M. Shelton noted that she would take Council questions to SmartSimple after this meeting and could schedule another emergency meeting if needed.</p> <p>S. Vanterpool noted that a Memorandum of Understanding needs to be presented by SmartSimple stating what their deliverables will be.</p>
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S. Loyd	<b>Standards Committee</b>	<p>S. Loyd notified the Council that he would like to recommend a new subcommittee to focus on policies. Below are the members who would serve in this role:</p> <ul style="list-style-type: none"> <li>• Ken Moore</li> <li>• Charne Allen</li> <li>• Lisa Tipton</li> <li>• Armando Fontes</li> </ul> <p>S. Loyd requested for a motion to be made to approve the Standards Subcommittee and its' members.</p> <p>C. Jackson requested a motion be made for the Subcommittee's name to be changed to Standards and Metrics Subcommittee.</p> <p>Motion was made by C. Jackson and seconded by S. Vanterpool.</p> <p>M. Shelton conducted a roll call vote for all members.</p> <p>Motion carried.</p>
M. Shelton	<b>Recovery Housing</b>	<p>M. Shelton advised that she will be following up with the Council regarding questions received on recovery housing.</p> <p>It is still being discussed within the department, but information is forthcoming in the next few weeks.</p>
S. Loyd	<b>Meeting Adjourned</b>	<p>There being no further business, the meeting was adjourned at 9:42 a.m.</p>